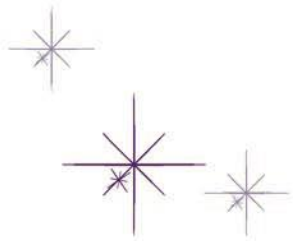




# Welcome to Thackley Primary School 2021/2022



Dear Parents

Welcome to Thackley Primary School. Thackley is a vibrant and welcoming school, with a fantastic team who are both nurturing and inspirational. We are committed to providing the very best learning experiences possible with the children placed at the centre of everything we do.

We aim for the children in our school to be happy, safe, enjoy learning and achieve their full potential. Everyone, not just the children, see themselves as part of 'Team Thackley', working hard to achieve excellence.

Each child at Thackley is treated as an individual, allowing room for particular talents and skills to flourish, as well as encouraging confidence and success in areas they find challenging to accomplish. Our children are encouraged to explore and develop all aspects of their characters in order to become confident, independent thinkers and learners who are prepared for the next stage of their lives by the time they leave us.

Our aim is to make each child's primary school days exciting and rewarding and to develop thoughtful, resilient members of the community. Our curriculum is designed to engage children in a sense of awe and wonder for the world around us, so that they develop a love of learning and discovery which will enable them to progress in the future.

Activities including participating in sporting and cultural, and artistic events, a range of educational visits, including residential, and working with our local and wider community all contribute to help make our curriculum come alive. Together, these help our children to grow in self-confidence, develop social skills and achieve their potential.

We greatly value our partnership with parents, carers and the local community, who all help make a positive contribution to life at Thackley Primary School.

Please do not hesitate to contact us if you would like any more information.

*Annette Patterson*

Headteacher

Dear Parents

Here at Thackley we have a dedicated team of Governors, Teachers, Staff and Parents who strive to provide the best possible learning experience for our Children. It is our aim to give each Child the highest possible level of education in a safe, friendly, happy environment, to ensure that they have reached their full potential mentally, physically and socially.

There have been many wonderful improvements made to our school over the last few years to try to make sure that your Child's time at Thackley is both pleasant and productive.

I always value your comments and suggestions, so if you wish to speak to me about anything please feel free!

Kind Regards

*Annmarie Malcolm*

Chair of Governing Body

## Our Vision

A school is an exciting place to be and every school provides a unique experience. At Thackley Primary School, we want to provide the best possible experience for your child and for everybody who walks through our door. We have many aims within school but at the heart of everything, we hold close three key aims as our vision for our pupils.

These are:



**High Standards in Everything We Do**



**Skills for Life**



**Happy Memories**

We believe in **high standards** for all members of our school community. Our expectations apply to academic and sporting achievements, manners, behaviour, attitudes and in everything we do.

**Skills for life** are developed through communication and even at an early age children will be taught simple business and enterprise skills to support them in later life. Many of the jobs our children will do when they leave school have not even been invented yet, so it is our role to support them in acquiring a variety of life skills including the ability to make friends with others and to work alongside a variety of people in school and in the work place.

Above all we want our children to leave Thackley with **happy memories**. If children are happy and enjoy school, they learn at a far faster pace and enjoy contributing to their own development and success. We strive to make your child's years at primary school happy. We enhance our curriculum with exciting trips, residential and experiences which they will remember for ever.



# Thackley Primary School Staff List 2021-2022

**Headteacher: Mrs Annette Patterson**  
**Deputy Headteacher: Miss Philippa Stanworth**

## Senior Management Team

Mrs Caroline Bolton **SENCO**  
 Mrs Kate Cutting **KS1 Leader**  
 Mrs Lucy Joyce **KS2 Leader**  
 Mrs Kate Bainbridge **Designated Safeguarding Lead**

## Teaching Staff

Miss Sian Goodbold **Nursery**  
 Miss Jess Oriell **Reception**  
 Mrs Robyn Ellerby **Reception**  
 Mrs Kate Bainbridge **Year One**  
 Mrs Cat Lang **Year One**  
 Mrs Kate Cutting **Year Two**  
 Mrs Debbie Rhodes **Year Two**  
 Mrs Gemma O'Hara **Year Two**  
 Mrs Emma Walker **Year Three**  
 Mrs Selina Ingram **Year Three**  
 Mrs Caroline Bolton **Year Four**  
 Mr Martin Waddington **Year Four**  
 Miss Julie Illingworth **Year Five**  
 Mrs Lucy Moore **Year Five**  
 Mr David Kenny **Year Five**  
 Mrs Lucy Joyce **Year Six**  
 Miss Kayleigh Parkes **Year Six**  
 Mrs Michelle Haxby **Rec/Year One**

**Learning Mentor**  
 Mrs Fiona Shiel

## Teaching Assistants

Mrs Fiona Maude  
 Miss Karis Long  
 Mrs Kerry Walker (SEN)  
 Mrs Claire Barton  
 Miss Rosie Cox  
 Miss Michelle Lillington (SEN)  
 Mrs Harpreet Sudle  
 Miss Rachel Clegg  
 Mrs Fiona Oldham (SEN)  
 Miss Sally Townend  
 Ms Amanda Douglas  
 Mr Michael Ross (BSW)  
 Mr Dan Callaghan (HLTA)  
 Mrs Kay Jeffrey  
 Mrs Helen Jack  
 Mrs Alison Roberts

## Nursery Nurses

Mrs Tracey Burdett  
 Mrs Catherine McDougall  
 Mrs Sophie Hopkins

## School Business Managers

Mrs Jayne Preston  
 Tina Denham - Bursar

## Office Staff

Mrs Angela Adams  
 Mrs Sara Horner

## Site Manager

Mr David Brook

## Cleaners

Mrs Caroline Moore  
 Mrs Tracey Doran  
 Miss Karis Long  
 Mrs Diane Bruce  
 Mr Heath Webster  
 Miss Georgia Nelson

## School Cook

Mrs Joanne Crocket

### **School times**

The school day begins at 8:45am. Children may enter classrooms from 8:30am onwards. **It is important in terms of safety that children are not left in the playground on their own before 8.30am.**

Reception and Key Stage One have their lunchtime from 11:30 am and Key Stage Two from 11:55am. There is a 15 minute break in the morning for all children and in the afternoon Reception and Key Stage One children have a 10-15 minute break. School finishes at 3:00pm for all children.

There are two nursery sessions each day. The morning session begins at 8:30am until 11:30am and the afternoon session runs from 12:00 noon until 3:00pm. At the start and end of every session, the doors will be open for 15 minutes to allow for a staggered entry and exit. This will ensure a smoother transition for everyone. We also offer a limited number of full day 30 hour places in our nursery for children from 8.30-3.00pm including staying for lunch.

### **Admissions to Reception Class**

All children in Bradford are admitted into Reception Class in the academic year in which they are five. All children begin school in September.

If you would like your child to attend Thackley Primary School please contact Mrs Jayne Preston on 01274 414437 to organise a visit to the school or attend one of our open sessions.

APS1 (Application) forms are available to download from [www.bradford.gov.uk/bmdc](http://www.bradford.gov.uk/bmdc). This form gives you the opportunity to name five schools you would like your child to attend, in preference order. The application form needs to be completed and returned to the authority at the beginning of January. Parents will be informed about places during the April before the children start school.

Thackley Primary School has an admission limit of 60. If there are more than 60 requests for places then priority is given to siblings of children already attending the school and to those children living nearest to the school. Further details about admissions can be obtained from the Local Authority (Pupil Access) on 01274 385607. Please note that not all children in our nursery are admitted to school due to number restrictions as above.

In the June before your child starts school you will be invited to a Parents' Meeting at which you will have the opportunity to meet the staff and find out more about our school.

### **Pupil Numbers**

Our standard admission number for Reception is 60.

Our Nursery admission numbers are 39 each morning and afternoon including a limited number of full time (30 hour) places.

## **Curriculum Statement**

Our statement is based on our school aims.

Our school is organised into three phases. The Early Years Foundation Stage (EYFS) consist of our nursery and two Reception classes and caters for children from 3 to 5. Children then enter Key Stage 1 (KS1) from the ages of 5 to 7, moving into Year 1 and then Year 2. From the age of 7, children move into Key Stage 2 (KS2) completing Years 3, 4, 5 and 6. Children leave our school at the age of 11 to move up to Secondary School.

Our classes all have children with mixed ability within them. Children will be taught in single age group classes only

The staff work as a team, with the Governors, to achieve the aims of our school, developing schemes of work based on agreed school curriculum policies in line with the National Curriculum. Curriculum developments, planning and review are achieved through regular meetings of the whole staff and key stage teams. Children are organised into ability groups to access literacy and numeracy; the groups are reviewed regularly to ensure the needs of the children are being met. Information Communication Technology is both incorporated into the curriculum and also taught as a separate subject area within the ICT suite.

Each class teacher is responsible for setting a task at appropriate levels for all children in each class, for planning and liaising with other teachers to ensure continuity and progression in learning and for monitoring individual work. Children are grouped in a number of ways, by ability or mixed ability, interest groups or friendship groups. We aim to provide an interesting and well planned curriculum, meeting the individual needs of the children, and we strive to ensure that each child is challenged and extended in their learning. Children are encouraged to participate in homework from an early stage; this includes reading, spellings and basic numeracy skills in the early years through to a more formal homework timetable in Key Stage 2.

Much work in school is undertaken through topics, developing learning related to children's interests and with many opportunities for first hand experiences. Topics are very carefully planned to cover relevant subjects and provide a coherent framework for developing the basic skills of communication across the curriculum. Throughout the year we try to arrange visits to support our topic work and we seek parental support for this work through voluntary payments.

Developing Personal, Health, Social and Citizenship Education is key to the ethos of the school. This takes many forms including assemblies, celebration of success (both academic and behaviour), the school rewards and sanctions policy, the school council and specific lessons planned to develop children's social and moral understanding.

## Religious Education

Religious Education is a compulsory subject. The school does not have an affiliation with a particular denomination. The present syllabus is broadly Christian in accordance with national guidelines but includes the beliefs and customs of other major world faiths. Parents are able to withdraw their children from R.E. by notifying the Head of School in writing.

Each day we have an assembly during which moral values and beliefs are discussed with the children. These assemblies are led by different teachers and by the children themselves on occasion. Parents are able to withdraw their children from assembly by notifying the Head of School in writing.

## Health Matters

Thackley is a Healthy School. At Thackley the children are allowed fruit or a healthy snack (such as a cereal bar) at playtime. KS2 children are able to buy toast and drinks at playtime. Crisps, sweets and chocolates should not be brought in as playtime snacks. Milk can be ordered each term and fruit is provided free of charge for children in the Early Years and Key Stage 1. Children have access to water and are encouraged to bring a drink of water to school every day in a plastic bottle. Glass bottles and fizzy drinks should not be sent for safety reasons. Children are encouraged to eat healthily at lunchtimes. We offer a health conscious menu or you can send your child with a healthy packed lunch.

## Sport

All children participate in PE. This includes gymnastics, dance and games. Swimming is offered in Year 4. Sports Days take place in the Summer Term. We also hold a wide range of extra curricular sporting activities throughout the year and participate in many tournaments and festivals along with other local primary schools. During each school year we invite outside agencies to work with the children in school.

## PE Kits

**Please note that children will be expected to come to school wearing their PE kit on their PE days.**

PE Kit is:

- black or white trainers
- Plain white T-shirt or polo shirt
- Black tracksuit bottoms or leggings (Plain black, no stripes or logos)
- **NEW!** A purple hooded sweatshirt with the school logo. (We are currently working with our suppliers to get these in place. Until these are available, your child may wear a plain black hoody or tracksuit top.)

Year 4 will require swimwear. More details will be provided by the class teachers.

Nursery & Reception children do not need a PE kit in September. More details will be provided by class teachers at the start of the academic year.

*For safety reasons, children with pierced ears may only wear studs which must be removed during PE. If children are unable to remove or replace their studs themselves, they should not be worn to school on PE days.*

***All clothing MUST be marked with the child's name.***

**Extra-Curricular Activities.**

Extra-Curricular activities take place before and after school. The school offers the pupils a range of opportunities to participate in extra-curricular activities. At any time there may be a range of activities depending on the time of year. We have and will continue to offer a range of clubs including sports clubs. Children involved in activities after school should always be picked up by an adult unless school have been formally notified.

**Residentials**

Children in Year 4, Year 5 and Year 6 have the opportunity to go on a residential visit. Over the last few years this has involved trips to Robinwood, London and Whitby. All residentials can be paid for over a period of time to spread the cost using Parent Pay.

**PTA**

The school has an active Parent Teacher Association that works with the school to organise events such as discos, fairs and other events for our children. These events aim to raise money so that the children at Thackley Primary School might benefit, educationally and socially, from the additional facilities provided. There is no subscription and all parents are welcome to take part and support the activities arranged.

PTA meetings are usually held immediately at the end of the school day and childcare is available for the majority of these meetings. Parents are notified of the date, time and venue in advance. Please contact the School Office for more information.

**School Council**

We have a School Council who actively contribute to the development of the school. Each year the pupils vote and elect two pupils from their class to represent them at the Council Meeting and to share in the organisation of the school.

**Parent Helpers**

A number of parents are actively involved in providing additional support to the staff and pupils within the school. If you have any help, time or expertise to offer please contact the School Office.

**Parking**

Traffic wardens will attend at the beginning and end of the day at the request of the school or residents, if safe parking is not complied to. Thackley sees itself as part of the wider community it serves and therefore maintaining good relations with local residents is important to us. Please show consideration when parking in the vicinity of the school. Please avoid parking in the school car park as the disabled parking space needs to be accessed. Parking in this area also poses a danger to the children.



### **Special Educational Needs**

We aim to provide a broad, balanced and differentiated curriculum that meets the needs of all our children. At Thackley we are committed to the principle and practice of integrating children with special educational needs into mainstream school. We look to create a happy and caring school that welcomes the child and rewards effort and achievement.

The term Special Educational Needs refers to a range of difficulties that children may have with their learning or behaviour – anything that may affect their learning. At Thackley we aim to identify children with special educational needs as early as possible so that their needs may be addressed.

In order to do this we follow the procedure as laid down by the DfE Code of Practice. The Code of Practice is a staged procedure with School Action being the initial concern. At each stage the child is provided with different levels of support by the school or by the Local Authority's Support Services.

With the Local Authority, we aim to work with parents and children to inform them of the school's response to the needs of their child. More details on this are available in the school's Special Educational Needs Policy.

### **Disability**

Our school aims to ensure that every child has full access to the curriculum and school building, irrespective of their disability, and we make every endeavour to ensure that this is put into practice.

Our building includes wheelchair access ramps, and there is also a ramp within our Nursery. We offer the following facilities for children with disabilities:-

- 3 disabled toilets with safety bars and 'grab rails'
- Allocated disabled parking space
- 1 electric wheelchair lift
- Adjustment to landing areas and rails on steps

We continually review the provision provided for our pupils and should the need arise we have access to the support, resources and expertise of a variety of specialist agencies.

These services have been widely utilised in previous years to ensure that any pupils with disabilities have successfully completed their education at Thackley Primary School.

### **Care and Discipline**

The values, standards and attitudes of our school community are made clear to the children by example and through discussion. High standards of manners and behaviour are expected of all children. The staff work positively together to make a happy and safe environment for all pupils. This is clearly set out in our Behaviour Policy. At Thackley the policy towards behaviour is a positive one in that we encourage and reward good behaviour. We look to celebrate achievement in all aspects of school life.

At the beginning of each school year the children will be involved in producing suitable rules to ensure a happy, busy and safe environment within their classes. Rules are set to encourage positive personal development and are not intended to be restrictive.

The class teacher is responsible for the care of the children in his/her class and deals with any day to day problems by discussion with the child, and may involve other members of the Leadership Team. If a child displays persistent anti-social behaviour, consultations may be arranged between the Head of School, class teacher and parents, so that an attempt is made to correct matters. In rare cases of serious and persistent poor behaviour, the Executive Head and Head of School have the right to exclude pupils from school.

The Governing Body is legally responsible for ensuring that appropriate procedures are in place for the protection of children from abuse. The Head of School is available to discuss any concerns about suspected child abuse and has the responsibility for setting the correct procedures in motion, if required. Training is undertaken by staff to deal with these matters.

### **Homework**

At all levels within school, tasks undertaken at home should reinforce and extend learning which has taken place in school.

We greatly value parental interest and help and encouragement given at home to support children's learning. We hope that work at home is enjoyable, worthwhile and of relevance to the child. We want homework to reflect the positive attitudes to learning experienced by children in school. Anxiety and pressure should be avoided. There will be different expectations at different times in school. Staff will advise and direct parents regarding suitable activities. These may include:

- home / school reading scheme
- mental arithmetic skills
- times tables practise
- spelling activities
- research tasks relating to class topics

### **Attendance and Absence**

We expect all children to attend school punctually each day. All schools are required by law to keep an attendance register which is taken at the beginning of every morning and afternoon session. The register must show whether the absence is authorised or unauthorised. The school has produced an extensive fact sheet on attendance which is made available to all new starters and is readily available on the school website.

### **Reporting Absence**

Parents should inform school of the reason for a child's absence on every day of absence by 8:30am either by a note, e-mail, personal contact or telephone call. Dentist appointments will not be authorised during school time unless extensive work or emergency treatment is required.

If taking or returning your child from an appointment, parents should report to the school office and sign in or out using our electronic system. The information is vital in the event of an emergency evacuation of the building.

### **Absence due to Holidays**

At Thackley Primary School we believe that every day of your child's education matters.

We are obliged by the Department for Education not to give permission for pupils to go on holiday during term time. Children will only be given an authorised absence due to exceptional and unavoidable circumstances. Wherever possible appointments to see doctors etc should be made out of school hours.

### **School Meals**

Children may have a school meal or choose to bring a packed lunch. Any change from one to the other must be made via our school cook, providing half a term's notice, as food is ordered in advance for the kitchen. Our healthy school meals include a variety of hot main meal choices and also salad and fruit options.

**Children in Reception, Year One and Year Two are entitled to a free school lunch.** For children in years Three to Six, meals cost £1.90 per day.

The children are supervised at lunchtimes by trained Midday Supervisors.

### **Sex Education**

Relationships and Sex Education is taught as part of the Personal, Social, Health and Citizenship Education at Thackley. We understand the additional needs of the older children, and a programme specific to Year 6 is in place following close liaison with parents and governors.

### **School Uniform**

Our school has a clear dress code and encourages the wearing of a school uniform. The co-operation of parents in ensuring the maintenance of a full and correct school uniform is requested.

#### **Early Years Foundation Stage and Key Stage 1**

Black trousers, skirt or black shalwar kameez

White polo shirt

Purple round neck sweatshirt or cardigan with school logo

Black or white socks or tights

#### **Key Stage 2**

Black trousers, skirt or black shalwar kameez

White shirt

School tie

Purple V neck sweatshirt or cardigan with school logo

Black or white socks or tights

*Black shoes must be worn by all children*

#### **P.E.**

Black shorts

White t-shirt

Black tracksuit from Year 1

Black pumps

#### **Optional Extras with the school logo on**

Tracksuit

White polo shirt

White P.E. t-shirt

Outdoor coat

#### **Summer Term only (optional)**

Black shorts

Short sleeved shirts for KS2 or  
white polo shirt with school logo

Lilac gingham dresses with  
sweatshirts or cardigans

Black or white sandals

PC Sports

67 High Street

Yeadon

Leeds

LS19 7SP

Henry Smiths

21 Briggate

Shipley

Bradford

BD17 7BP

All other items are available in major supermarkets and local shops

The wearing of jewellery and nail varnish is discouraged throughout the school. For safety reasons, children with pierced ears may only wear studs which must be removed during PE. If children are unable to remove or replace their studs themselves, they should not be worn to school on PE days.

### **Medical Procedures**

Parents whose children require vital medication within school hours are requested to follow the procedures below:

- ❖ To fill in a consent form with details of the medication and correct dosage (available from Mrs Horner or Mrs Adams in the office).
- ❖ Personally bring and collect any medicines / drugs to school each day.

It is not possible for 'over the counter' medicines and creams to be administered by staff. This includes items such as Calpol, paracetamol and cough medicines that have not been prescribed by a GP.

Medical and dental inspections are carried out from time to time in school by the school nurse and other professionals. Further details can be obtained from our school health adviser at Shipley Health Centre.

### **Emergencies**

Simple first aid is given at school when necessary. If a child has an accident that requires hospital attention we will immediately arrange this and contact you straightaway.

There are currently 12 qualified first aiders in school. Please ensure that your contact details are correct and the school is told about any changes as soon as possible.

**It is important that all parents fill in a contact sheet and update it if any of the details change.** If parents cannot be contacted the Executive Head or Head of School will take the necessary steps to ensure the safety and well being of the child (in loco parentis).

### **Child Protection**

The responsibilities for schools in the area of child protection are laid down in the Children's Act of 1989. Due to their day to day contact with individual children during school terms, teachers and other school staff are particularly well placed to observe outward signs of abuse, changes in behaviour or failure to develop. The school will alert Social Services if it is suspected that a child has been abused or is at risk of abuse.

### **No Smoking Policy**

In the interests of Health and Safety there will be no smoking in our school environment, this includes the building and grounds. This is a legal requirement.

### **No Dogs**

For Health and Safety reasons, no dogs are allowed on school grounds, unless used as an aid to visual impairment or disability. This includes dogs on a lead or being carried. May we also kindly request that dogs are not tied up and left unattended at the school gates.

### **School Security**

At Thackley we take the issue of security very seriously. The remote entry system and digital locks ensure that all welcomed visitors are able to gain access. All visitors need to report to the School Office and are required to sign in and wear a visitor's badge.

Access to the car park is restricted to Staff only to ensure the safety of all our children.

### **Parents videoing/photographing school events**

During the school year there will be a number of school events, productions, musical concerts and sporting events etc. that parents/carers may wish to take videos/photographs of their child's involvement. The school encourages parents to take part in this activity for their personal use only. The school also takes many photographs and videos of the children which we may use on our school blogs, twitter, website and digital signage. Full details on videoing and photographs of pupils can be found in our Media Policy which can be found on the school website. If you are opposed to your child being videoed/photographed you must contact the school as soon as possible.

### **Holiday Dates**

Please see the school website for holiday dates throughout the year.

### **Useful information**

#### **School Details**

Thackley Primary School  
Town Lane  
Thackley  
Bradford  
BD10 8PJ

**School Telephone Number:** 01274 414437

**School Fax Number:** 01274 414438

**E-Mail Address:** [admin@thackleyschool.com](mailto:admin@thackleyschool.com)

**Website Address:** [www.thackleyschool.com](http://www.thackleyschool.com)

**Twitter:** [@ThackleyPrimary](https://twitter.com/ThackleyPrimary)

**Facebook:** Thackley Primary School

#### **Chair of Governors**

Mrs Annmarie Malcolm

#### **Clerk to Governors**

Mrs Celine Moriarty  
School Governor Service  
Future House  
Bradford

**Please check our website or Facebook Page for up to date details from the school. We also have a text system set up within school to keep all parents informed of any last minute updates.**

### **Questions, Concerns and Appreciation**

If you feel that you have a complaint, please speak to your child's class teacher in the first instance. If the matter cannot be quickly resolved, please refer to the schools' Complaints Policy which will guide you through the process.

The Headteacher and staff are always open to suggestions for improvements – and also to comments on what the school has done well, both generally and for individual children.

**We hope our prospectus provides you with all the required information. If there is any further information required or anything else we can assist you with, please do not hesitate to contact us.**